

Master Plan Steering Committee
Meeting Minutes
March 3, 2016

Members Present: Kara Minar, Victor Normand, SusanMary Redinger Lucy Wallace
Liaisons Present: Don Ludwig, Jaye Waldron
Planning Board Consultant: Bill Scanlan

The meeting was called to order at 7:05 PM.

Administrative: The minutes of February 25, 2016 were approved as presented.

Public Outreach: The draft press release and town-wide mailing have been finalized and submitted by Didi. Liz Allard has sent out notice to all town boards regarding the public hearing on March 24th. She also submitted a legal notice regarding the hearing to *The Harvard Press*.

Burns & McDonald Update: Bill had received and sent out to members the plan chapters with the Devens integration recently complete by BMcD. Lucy suggested breaking the plan into individual chapters both for emailing to boards for their review but also for posting on our website. Having access to individual chapters, as opposed to having to download the entire plan, would make it easier for people to review the sections they are interested in.

Plan Review: The members reviewed and approved final edits to the following chapters:

- Chapter 3, Natural Resources & Open Space
- Chapter 5, Harvard's Economy
- Chapter 6, Cultural Resources: SusanMary
- Chapter 9, Devens
- Chapter 11, Action Plan

Lucy suggested moving the zoning changes currently in Land Use that pertain to specific elements to those categories in the Action Plan (i.e. Housing, Economic Development).

Edits or revisions to Chapters 1, 2, 4, 7 and 8 need to be gotten to Bill by March 7th for incorporation in the final draft of the plan. If there are any significant issues to be addressed by the MPSC in these chapters, they should be raised at the next meeting.

The MPSC will review the BMcD-revised plan at its March 9th meeting. Bill will see if a representative of BMcD can attend as well. Bill also indicated he should have a draft of the power point presentation for the upcoming hearing available on the 9th for review.

The meeting was adjourned at 8:40 PM.